

CALIFORNIA HIGH SCHOOL RODEO ASSOCIATION  
2023-2024 Membership Instructions

As the new rodeo season is beginning, here is some information that will help you get your membership paperwork in order. **If you still have questions, please contact your district membership secretary.** The National Membership Portal will open for renewals on August 1<sup>st</sup>. State Paperwork will be available on [HYPERLINK "http://www.chsra.com"](http://www.chsra.com) on August 1<sup>st</sup> as well. Your national and state paperwork must be uploaded AT LEAST 3 weeks BEFORE close of entries to ensure you can rodeo.

To guarantee to rodeo in September, your national registration or renewal must be completed (NHSRA dues paid) before August 15<sup>th</sup>, your state and national paperwork uploaded by August 25<sup>th</sup>, and state dues paid by August 31<sup>st</sup>.

### **New Members-NATIONAL PAPERWORK**

- Create a profile on <https://nhsra.equestevent.com/> If you are under 13, you will have an additional step: an email will be sent to a parent's email for approval.
- Once your information is updated, you will need to pay your national dues online with a credit card. Once payment is processed, you will be taken to a page to print off the unsigned forms (national membership application and minor's release). YOU MUST PRINT OUT THE COMPUTER-GENERATED FORMS-NO HANDWRITTEN NATIONAL FORMS WILL BE ACCEPTED. There are TWO REQUIRED forms: National Membership Application AND National Minors Release/Waiver. Minor's release must be NOTARIZED
- Make sure that BOTH PARENTS MUST sign BOTH forms. If a parent is deceased or one parent has full/sole custody, that must be indicated on the signature line of parent not signing.
  - COURT PAPERS MUST BE UPLOADED SHOWING SOLE/FULL LEGAL CUSTODY
  - If a signature is missing from either form or not notarized on minor's release, this will delay your membership
- Once your national application and your minor's waiver are signed, you will need to upload them to the membership portal. \*\*Make sure to label the documents correctly. Incorrect labeling will result in delayed processing. Your membership WILL NOT be processed until you have uploaded your signed and notarized minor waiver (with notary acknowledgement if used) and signed national membership application on your NHSRA portal.
- Upload a copy of your birth certificate

### **Returning Members-NATIONAL PAPERWORK**

- Update your membership on <https://nhsra.equestevent.com/> If you need your username, contact Jen Fleming ([secretarychsra@gmail.com](mailto:secretarychsra@gmail.com)) . **DO NOT CREATE A NEW ACCOUNT, this will delay your membership**
- Once your information is updated, you will need to pay your national dues online with a credit card. Once payment is processed, you will be taken to a page to print off the unsigned forms (national membership application and minor's release). YOU MUST PRINT OUT THE COMPUTER-GENERATED FORMS-NO HANDWRITTEN NATIONAL FORMS WILL BE ACCEPTED. There are TWO REQUIRED forms: National Membership Application AND National Minors Release/Waiver
- Make sure that BOTH PARENTS MUST sign BOTH forms. If a parent is deceased or one parent has full/sole custody, that must be indicated on the signature line. Minor's release must be NOTARIZED
  - COURT PAPERS MUST BE UPLOADED SHOWING SOLE/FULL CUSTODY
  - If a signature is missing from either form or not notarized on minor's release, this will delay your membership

## **ALL MEMBERS-STATE PAPERWORK**

- Go to [www.chsra.com](http://www.chsra.com) for the California Membership Packet. This packet will contain:
  - This information sheet
  - Paperwork Checklist
  - California Membership Application
  - Grading Period Request Form (Grading dates filled out AND SIGNED by school/district)
  - NHSRA-California Social Media Policy
  - Concussion, By-laws, policy manual and ATV Acknowledgement
  - District transfer request (if you are rodeoing outside of your home district)
  - Home School Verification (Home School members ONLY)
  - CHSRA ATV Raffle Ticket Guidelines/Disciplinary Action
- Fill out and sign these forms.
  - California membership application, grading period request form and Home School Verification (if applicable) MUST be signed by the school principal, administrator or counselor.
- State Dues (\$45.00) will be paid online through the link on [www.chsra.com](http://www.chsra.com). You will not be able to pay this fee until your paperwork is complete and you have received confirmation from your **district** secretary. You will need to pay this fee before you can enter any rodeos
- Associate membership forms (each member is required to have at least 1, and associate members must be at least 18 years old) and fees need to be completed online, following the link on [www.chsra.com](http://www.chsra.com) \*\*You are required to upload a copy of your receipt with your paperwork
- Upload the following documents your National Membership Portal-**MAKE SURE TO LABEL FILES AND CATEGORIZE THEM CORRECTLY, not following this step will delay your membership approval**
  - California Membership Application (State Application)
  - Grading Period Request Form (Grades)
  - NHSRA-CA Social Media Policy (Miscellaneous Documents)
  - Associate Member Receipt (Miscellaneous Documents)
  - Rules, By-Laws, ATV, Concussion Acknowledgement (Miscellaneous Documents)
  - Last Official Report Card or SIGNED transcripts (3<sup>rd</sup> trimester or 4<sup>th</sup> quarter) (Grades)
  - District Transfer Request (If rodeoing outside of your home district) (State Application)
  - Birth Certificate (New Members Only) (Birth Certificate)
  - Home School Verification (Home school members only) (Home School Approval/Documents)

If you plan to rodeo in September, you must have your national dues paid by August 15<sup>th</sup>. All state and national paperwork should be uploaded by August 25<sup>th</sup> to guarantee enough time to process

Paperwork will be looked at by the state on Tuesdays and Thursdays, with district databases updated on Thursdays. Please plan so that there is enough time to check paperwork, update information and process payments before you can enter a rodeo. (It is not automatic, it has to be done manually)

Please contact your **district membership secretary** if you have any questions. All contact information for membership secretaries is found on [www.chsra.com](http://www.chsra.com)

# 2023-2024 CHSRA Membership Paperwork Checklist

This page is for your reference to make sure that you have all the required state and national paperwork completed and uploaded correctly. Your district may require additional paperwork to be uploaded.

**Make sure to label your paperwork with the correct category**

## **NATIONAL PAPERWORK**

- Signed National Membership Application NATIONAL MEMBERSHIP APPLICATION
  - This must be printed off from your National Membership portal.
  - All signatures are required
- Signed and NOTARIZED Minors Release NATIONAL MINORS RELEASE
  - This must be printed off from your National Membership portal
  - Must include notary acknowledgment page if not stamped on minors release
  - Both parent signatures must be listed as signing before notary
- \*Birth Certificate (for new members only) BIRTH CERTIFICATE
- \*Court documents stating full legal custody or sole custody if only one parent is signing national paperwork
- \*Out of State Transfer Request (This is automatically sent to the state National Directors, there is nothing that you need to do to complete this step)

## **STATE PAPERWORK**

- California Membership Application STATE APPLICATION
  - (signed by parent, member and school official)
- Grading Period Request Form GRADES
  - (signed and filled out by school)
- NHSRA/CHSRA Social Media Policy MISCELLANEOUS DOCUMENTS
- Associate Member Receipt MISCELLANEOUS DOCUMENTS
- CHSRA Acknowledgements MISCELLANEOUS DOCUMENTS
- Last Official Report Card or Signed Transcripts GRADES
  - Spring 2023 report card or Signed transcripts
- \*Home School Verification Form HOME SCHOOL APPROVAL
- \*District Transfer Request STATE APPLICATION

\*If the document has an asterisk, only upload if it pertains to you. Example: If you are going to rodeo in your home district, DO NOT upload the district transfer request



District You are Joining # \_\_\_\_\_

California Junior High Rodeo Division

2023-2024 STATE MEMBERSHIP APPLICATION

website: [www.chsra.com](http://www.chsra.com)

**PLEASE FILL OUT COMPLETELY AND NEATLY**

Name: \_\_\_\_\_ M ( ) F ( )

Member Email: \_\_\_\_\_ Member Phone: \_\_\_\_\_

Mother Email: \_\_\_\_\_ Mother Phone: \_\_\_\_\_

Father Email: \_\_\_\_\_ Father Phone: \_\_\_\_\_

Are you a returning NHSRA Junior High member? YES NO

I certify I am enrolled in \_\_\_\_\_ Junior High School, currently enrolled in grade **5 6 7 8** (circle one) If any information is found to be false on this application or entry forms, your membership is automatically terminated and your dues, points and point standings forfeited.

Signature of Student \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date: \_\_\_\_\_

**2023-2024 Fees: \$ 4 5 . 0 0 Paid Online at [www.chsra.com](http://www.chsra.com)**

\*\*\*\*\*

**\*\*\*\*\*CERTIFICATION OF ELIGIBILITY (to be filled out by school)\*\*\*\*\***

I do certify that this student meets **GRADE AND CONDUCT** qualifications of the California High School Rodeo Association Standards. **For beginning of the school year, "last grading period" is defined as Spring 2023 Semester**

- (Has **both** a 2.0 as of latest grading period (minimum of 5 weeks) *and* must be passing in minimum of 4 classes/subjects or if less than 4 classes, must be passing ALL with a 2.0 GPA) \*\*If student is new to your school, please use documents from previous school to verify grades

\_\_\_\_\_ is enrolled in \_\_\_\_\_  
(Student name) (School Name)

School District \_\_\_\_\_

As of the last grading period the following applies:

Please mark on of the following that applies to the above student:

- 2.0 GPA or better as of the last grading period and 4 passing grades
- Has 4 passing grades, (May join now but must earn a 2.0 or better on the next grading period to participate in rodeos)

\_\_\_\_\_  
(Signature of Principal, Counselor or Registrar) (Position or title AND telephone number) (school seal)

Please contact your **district membership secretary** if you have any questions:

Membership Secretary Name: Melissa Mendonsa Email: MelissaMendonsa@iCloud.com  
Address: \_\_\_\_\_ Phone Number: 831-801-6211  
City, State, Zip \_\_\_\_\_

# 2023-2024 CHSRA GRADING PERIOD REQUEST FORM TO BE FILLED OUT BY SCHOOL OFFICIAL

California High School Rodeo Association requires all members to maintain *BOTH* a 2.0 GPA as of the latest grading period (minimum 5 week) *AND* at least 4 passing subject grades or if less than 4 subjects, must be passing in all with a 2.0 GPA. If these qualifications are not met, you will NOT be allowed to rodeo until the next grading period shows that you have met the qualifications. The grading period must end prior to close of entries.

Grades that are not current or have not met the above stated qualifications will not be allowed to check in at the rodeo. NO EXCEPTIONS! This rule will be strictly enforced.

***This form gives the CHSRA State Board, district presidents and membership secretaries permission to contact the school to verify grades if there is a question or concern.***

Student's name: \_\_\_\_\_  
School Name: \_\_\_\_\_  
Principal/Counselor: \_\_\_\_\_  
School Address: \_\_\_\_\_  
School phone number: \_\_\_\_\_

**SCHOOL SEAL HERE**  
OR STAMP

**\*\*CHSRA requires at least 5 weeks between grading periods\*\***

Please indicate if you are semester, trimester or other \_\_\_\_\_

Please fill in all dates for the year that you send or post progress reports, quarter report cards or semester/trimester report cards

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

\_\_\_\_ Please mark if your school DOES NOT HAVE ANY FORM of progress reports throughout the year

We understand that many schools have different grading periods, and we greatly appreciate any information that you can share to make our member's continued rodeo experience a success. Thank you for the support of our members.

*Members, please upload this form and your final report card from June on the NHSRA Membership Portal*

**California High School Rodeo Association  
PO Box 279  
Arroyo Grande, CA 93421**

**2023-2024 SOCIAL MEDIA POLICY**

*In accordance with 2022 – 2024 Rules, By-laws and Constitution, National High School Rodeo Association, Article II: Membership Associations - Membership, 16. “NHSRA membership associations shall have the authority to require signature agreements to Social Media Policies for student and adult members, as a requirement of membership. The purpose of said policies is to protect the membership association and its official representatives from inaccurate, detrimental, threatening, harassing and derogatory information, as well as from creating unauthorized websites and social media accounts utilizing the association name, whether directly or indirectly.”*

As a condition of membership in CHSRA (the “California High School Rodeo Association”), the undersigned understand that the California High School Rodeo Association requires student, parent and adult non-parent members to agree not to post on line any comments about the National High School Rodeo Association, the California High School Rodeo Association, and/or its official representatives that are inaccurate, detrimental, threatening, harassing and/or derogatory, as well as to agree not to create unauthorized websites and social media accounts utilizing the California High School Rodeo Association name, whether directly or indirectly.

We further understand that failure to abide by this agreement by **either** adult members, parent(s) **or** student member(s) will result in immediate revocation of all the undersigned’s adult **and** student memberships in the California High School Rodeo Association, including any points awarded in the current [2023-2024] rodeo season. This revocation of membership shall not, however, preclude the California High School Rodeo Association from bringing a claim against an adult member, parent or a parent on behalf of their minor child(ren) who is a member(s), for appropriate damages caused by the actions of either the parent, adult non-parent or student. By signing below, the undersigned agree to this Social Media Policy.

\_\_\_\_\_ (California High School Rodeo Association Student Member),  
\_\_\_\_\_ (California High School Rodeo Association Parent),  
\_\_\_\_\_ (California High School Rodeo Association Parent),  
\_\_\_\_\_ (California High School Rodeo Association Associate Member).

The foregoing Social Media Policy agreement is hereby accepted:

California High School Rodeo Association, Inc.

By: Jennifer Fleming State Secretary August 1, 2023  
Title Date



California High School Rodeo Association

PO Box 279

Arroyo Grande, CA 93421

805-441-2121

Member Name: \_\_\_\_\_ District: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

\*\*\*\*\*

**\*\*HEADS UP CONCUSSION INFORMATION ACKNOWLEDGEMENT  
\*\*CHSRA STATE POLICY MANUAL AND STATE BY-LAWS ACKNOWLEDGEMENT  
\*\*NHSRA RULEBOOK AND BY-LAWS ACKNOWLEDGEMENT**

I acknowledge that I, \_\_\_\_\_, have received and read the following:

1. CHSRA Concussion Information Packet (found at: [www.chsra.com](http://www.chsra.com))
2. CHSRA State Policy Manual (found at: [www.chsra.com](http://www.chsra.com))
3. CHSRA State By-Laws (found at: [www.chsra.com](http://www.chsra.com))
4. CHSRA District By-Laws and Rules (provided by district joining)
5. NHSRA Rulebook (found at: [www.NHSRA.com](http://www.NHSRA.com))
6. CHSRA ATV Raffle Ticket Guideline (found in membership packet)
7. COVID-19 Information Flyers (found at: [www.chsra.com](http://www.chsra.com))

I understand that I must abide by the NHSRA, CHSRA, and District rules, and if any adult or student is found breaking the rules in the above documents, appropriate action can be taken by the district board and/or the CHSRA State Board.

I understand that if I do not turn in my ATV raffle ticket money and stubs, due to the district by February 1, I will not be allowed to rodeo until the \$150 is turned into my district.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Parent or guardian must sign, regardless of age of contestant.)

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Contestant)

\*\*\*\*\*

**California High School Rodeo Association**

**Request for District Transfer – 2023-2024**

**\*\*\*** This form must be submitted with your membership application if applicable. Do not submit this form if you do not need it.

This form is to be filled out if you choose to rodeo in a district that you do not reside in

**Member Name:** \_\_\_\_\_

**Member Home Address:** \_\_\_\_\_

**County of Residence:** \_\_\_\_\_

**District of Residence:** \_\_\_\_\_

**District transferring to:** \_\_\_\_\_

**Reason for transfer:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# Home School Verification Form

**\*\*REQUIRED FOR ANY HOME SCHOOL\*\***

Contestant Qualifications, pg 24, Rule #1

In accordance with the NHSRA rulebook pertaining to contestant qualifications, students who attend a homeschool, private school, religious school or correspondence school are eligible for membership if the school is recognized and approved by the state/province board of education or National Board of Education in the state/province the member is applying for membership. The contestant would need to show proof that the school they are attending is accredited and that they have met the grade requirements.

If the school the student is attending is not accredited by the State or National Board of Education the student shall demonstrate composite grade-level academic proficiency on any State Board or National Board of Education recognized achievement test or other mechanism as provided for in State or National Board of Education rules. A student shall be eligible if they achieve a minimum composite score or survey test score within the average or higher than average range as established by the test service utilized on any nationally-normed test.

**Please check one that applies:**

\_\_\_\_\_ My child(ren) is enrolled in a homeschool program that is registered with the California Department of Education.

School Name: \_\_\_\_\_

Address \_\_\_\_\_

My child(ren) is enrolled in a homeschool program that is NOT registered with the California Department of Education. *Please attach verification of grade appropriate proficiency.* \*\*Must be uploaded with membership paperwork

Testing Center Name \_\_\_\_\_

Address \_\_\_\_\_

Date test was Administered: \_\_\_\_\_

By signing this verification form, we the parents of \_\_\_\_\_, certify that our child meets these requirements to be eligible for high school/junior high rodeo. We also authorize the National Director or representative to contact the school/agency to ensure that the student is meeting proficiency requirements.

---

Parent's Signature

Date

---

Student Signature

Date

## **2023-2024 CHSRA ATV Raffle Ticket Guidelines**

- ALL CHSRA Members are required to sell ATV Raffle Tickets
- 15 tickets are required from both High School and Junior High members (\$150 value)
- Money and stubs must be turned into your district by FEBRUARY 1.
  - Each district may give their members an earlier deadline, so please check with your district
- If your ticket stubs and money are not turned in to your district by February 1<sup>st</sup>, you will not be eligible to enter or participate at any CHSRA sanctioned rodeos or events (district or state level)
- You will be ineligible to join the 2024-25 season if you do not turn in your money from this (2023-24) season.
- Each district will have an ATV ticket chairman, who will disburse and collect all tickets and money. Any questions should be directed to your district chairman.

### **Disciplinary Action**

CHSRA shall have the right and responsibility to enforce the rules of the National High School Rodeo Association. Action taken may include disqualification, censure, probation, removal, suspension or expulsion. Disciplinary action shall be authorized against any member, contestant, parents or guardian of members or contestants, or any member of the public attending a national, state/province rodeo, district qualifying rodeo or CHSRA sanctioned function. A member or contestant may be subject to all disciplinary procedures due to action of parent or guardian. In the event that an issue must come before the disciplinary committee, the contestant shall be notified as soon as possible by the person or persons disqualifying the Contestant.

### **Contestant Disqualification**

Please make sure to read and fully understand pages 34-38 of the 2022-2024 NHSRA Rule Book. This section refers to all ways a contestant could be disqualified from the rodeo competition. It is your responsibility to be familiar with the different offences that could result in disqualification from the 2023-2024 CHSRA Rodeo Season. The following section is regarding conduct, and association with substances that will result in immediate disqualification: page 36, #7 a (1):

Having any association with alcoholic beverages, vaping, marijuana products, tobacco products, and narcotic or other non-medicinal drugs while in attendance at any approved High School Rodeo, whether at a motel or on the rodeo grounds or going to or from the rodeo or at any rodeo function. Contestants will be disqualified for the use of those products.

### **Social Media**

In accordance with the NHSRA rules for contestant disqualification under Conduct (3): Conduct or speech of any kind detrimental to the best interest of the National High School Rodeo Association or the sport of rodeo while in attendance or coming to and going home from a rodeo, CHSRA has expanded this to all platforms of social media. Any negative speech regarding NHSRA, CHSRA, the facilities, volunteers, staff, business associated with or member of the CHSRA State Finals Rodeo will result in the possible suspension for the 2023-2024 rodeo season.

The social media policy will extend to any photographs or videos posted on any social media platform that shows the contestant's association with alcoholic beverages, vaping products, marijuana products, tobacco products and narcotic or other non-medicinal drugs while in attendance at any approved High School Rodeo, whether at a motel or on rodeo grounds or going to or from the rodeo or at any rodeo function. Contestants could face possible suspension from the 2023-2024 rodeo season.

If a contestant is disqualified from the 2023-24 CHSRA Rodeo Season, the contestant will forfeit any placings, points, awards, monies and/or scholarships that have been awarded.

Page 6 of the NHSRA Rule Book states: (10) Disciplinary action(s): Any member of a State/Province Association, student or adult who: a) fails to comply with the requirements and standards for members contained in the Rules, By-laws and Constitution or Policy Statements of the Association as adopted by the National Board of Directors or the National Executive Committee; b) engages in the acts of insubordination, serious misconduct association with alcohol, narcotic or other non-medicinal drugs or acts which are detrimental to the reputation, principles and interests of the Association; c) engages in conduct constituting grounds for disqualification from any event or function as provided in the NHSRA rules; or d) any other acts specified hereafter, shall be subject to the Disciplinary Action provided below. Violation of any of the provisions of the Rules, By-laws and Constitution by the parents or guardians of a student member of the NHSRA will subject the student member to all levels of the Disciplinary Action provided herein. (Found in 2022-2024 NHSRA Rule Book, page 6)